Vim Admin Console Overview

As a Console User, you are able to manage all organizations utilizing your data source. This guide will show you how to navigate the Admin Console.

Getting Started

First log in using your email and password and then complete the two factor authentication by entering the code sent to your email.

Console

Login

example@email.com

•••••• 👁

Forgot Password?

Submit

The services provided under this platform are governed by Vim's Provider Master Terms of Service, Vim's Privacy Policy, Vim's Providers Business Associate Agreement, and any changes thereof, as agreed between Vim and your clinic.

Check your email

Verification code was sent to your email. Please enter the code below.

Enter Code

Resend Code

Login

Organizations

After signing in, you can manage all the connected organizations

Individual Orgs

You can click into individual organizations to learn more about them, this would serve as the "main dashboard" for this clinic.

Vim Connect Users

You can see relevant information on individual users within the "Vim Connect Users" section.

♡ Console

CGIA Pediatrics ▼

example@email.com

- Provider Accounts
- Organizations
- **Vim Connect Users**
- Potential Users
- Guides and information

CGIA Pediatrics users (228)

Download | Add | Upload | ⇅ | 🔍 Search

☐ Select All   Live (20) / Created (9) / Failed Login (0) / Inactive (43)

Alexander Estorga
📄 aestorga
✉ aestorga@cgia.com
📍 6 Main Street, Naples, FL
📞 (239) 418-9856
🖼 N/A
Activated
🕐 1/1/2024
⋮

Michael Trujillo
📄 mtrujillo
✉ mtrujillo@cgia.com
📍 6 Main Street, Naples, FL
📞 (239) 418-4123
🖼 N/A
Created
🕐 12/21/2023
⋮

Debra Goncalves
📄 dgoncalves
✉ dgoncalves@cgia.com
📍 6 Main Street, Naples, FL
📞 (239) 765-2378
🖼 N/A
Inactive
🕐 11/23/2023
⋮

Walter Stacey
📄 wstacey
✉ wstacey@cgia.com
📍 6 Main Street, Naples, FL
📞 (239) 277-2376
🖼 N/A
Live
🕐 1/12/2024
⋮

Melissa Gerbey
📄 mgerbey
✉ mgerbey@cgia.com
📍 6 Main Street, Naples, FL
📞 (239) 277-3245
🖼 N/A
Live
🕐 1/18/2024
⋮

Status Description

🕐

A user with login in the past 30 days.	Live	last login date.
A user password is set but no login attempts.	Activated	password set date.
A user that was created, and no login attempt was ever done.	Created	creation date.
A user with no login in the last 30 days, but had logins in the past.	Inactive	last login date.
A user whose last login attempt failed.	Failed Login	last failed login attempt date.

Vim Connect Users - Add User

To add new users:
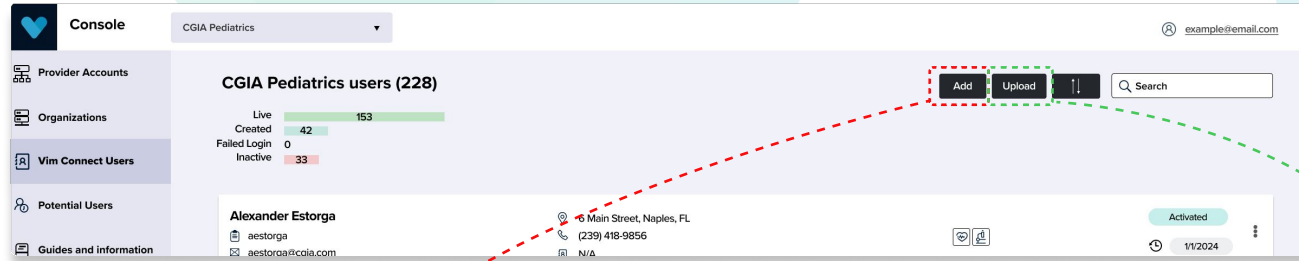
Choose the username and email.

Enter in personal details, *denotes a required field.

Select which applications you want the user to access.

Users can be group uploaded using a properly formatted CSV file.

Potential Users

View and manage all users that Vim detects as having our software installed on their machine, but are not yet activated as users within the Vim system. This subset of users need to be created and designated as Vim users prior to them logging and using all the Vim Connect applications.

Console

- Provider Accounts
- Organizations
- Vim Connect Users
- Potential Users
- Guides and information

Potential Users (54)

Users ready to be created (5)   Users with missing mandatory fields (49)   On hold users (0)
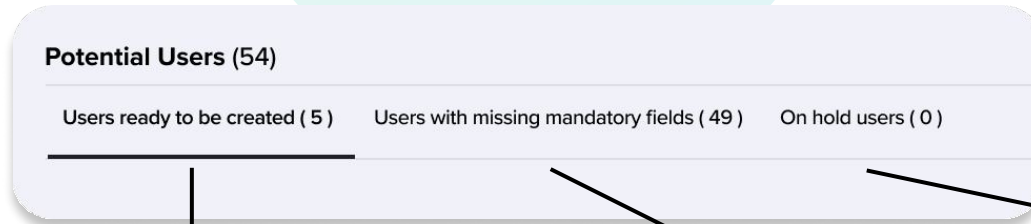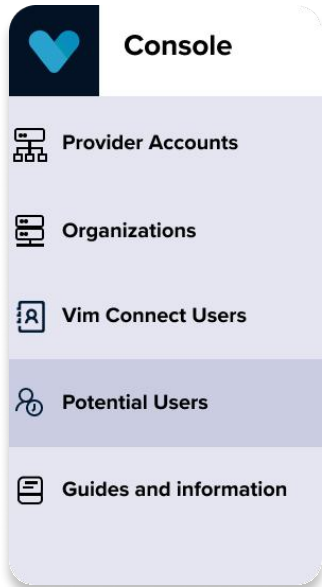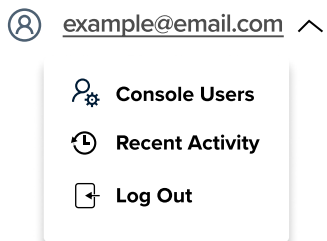
All mandatory information for these users was already collected or completed within Vim Console, and they can be created into the Vim system with no delay.

Users who were found through detection, but still require additional information to be added before they can be created

Users who were found, but do not need to be created at the moment based on the discretion of you and your organization

Console Users

Select **Console Users** in the selection dropdown under the name in the upper right corner

example@email.com

- Console Users
- Recent Activity
- Log Out

Create other Console Users on your team to manage users in your organizations

Console Users (1)

Add User   Michael Trujillo ▼   🔍 Search

Michael T.
📄 mtrujillo   ✉ mtrujillo@cgiapediatrics.com   📞 N/A   ACCOUNT OWNER